



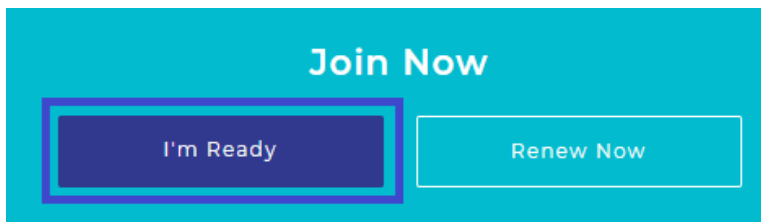
MANUAL PARA SOLICITAR TU MEMBRESÍA ICF EN 10 SENCILLOS PASOS (vía ACTP/ACSTH en curso)

Paso 1

Ingresa a www.coachfederation.org y dirígete a “Join ICF”:

Join ICF

Luego leer las indicaciones que aparecen en la página e ingresar en “I’m Ready” para comenzar:



Paso 2

ICF New Member Application

I certify that I have:

- A current ICF Credential (ACC, PCC, or MCC) or Completed 60 hours of coach-specific training that meets ICF's training requirements (details)
- Fewer than 60 hours of coach-specific training and am **currently enrolled** in a 60+ hour ICF approved ACTP or ACSTH training program.
- Fewer than 60 hours of coach-specific training and am **NOT** currently enrolled in an ICF approved ACTP or ACSTH training program.

Continue

Paso 3

En el siguiente apartado escribir el nombre del Instituto o Escuela de Coaching en el que estás recibiendo formación de un programa ACTP o ACSTH. ICF lleva un registro de todos los Institutos y Escuelas de Coaching que imparten programas ACTP y ACSTH. Si el Instituto en el cual estás recibiendo formación ACTP o ACSTH no figura en el listado, enviar mail a support@coachfederation.org

ICF Membership Eligibility | Organization Selection

Please search for the training organization you are currently enrolled in, or whose program you completed.



Luego, ingresar cuenta de correo. Esta cuenta de correo será la que quedará registrada en el padrón de miembros de ICF y en tu futuro perfil, y a su vez será la dirección que se utilizará para enviarte todos los comunicados desde ICF Global e ICF URUGUAY. Luego, hacer click en **“Send Verification”**:

ICF New Membership | Email

Please enter your email address. We will send you an email to verify your address.



Luego aparecerá el siguiente mensaje:

ICF New Membership | Email Validation

An email has been sent to your address. Please verify your email address to continue.

Ingresa en tu casilla de correo. Recibirás un correo con el asunto *“ICF Validation Email”*. Hacer click en el link de verificación de correo para continuar con el proceso. En caso de no recibir el mail en los próximos minutos, chequear casilla de Spam.

Paso 4

Completar los datos personales que figuran en la pestaña que recientemente se ha abierto luego de validar la dirección de correo.

ICF New Member | Personal Information

Personal Information

First Name

Required

Last Name

Required

Age Group

Required

Contact Information

Mailing Address

Required

(line 2)

(line 3)

Country

Required

City

Required

State/Province

Postal Code

Phone Number

Required

Email Language Preference:

Required

Paso 5

Luego, continuar completando todos los campos requeridos, indicando especialmente a continuación las dos siguientes opciones marcadas con color azul:

Coaching Information

Years of Experience Required

Training Source ICF-Accredited/Approved Other Required

Completed Training Hours (to date) 1-30 Hours 31-59 Hours 60+ Hours Required

ICF Credential

Are you interested in actively pursuing an ICF credential (ACC, PCC or MCC)? I already have an ICF credential (ACC, PCC or MCC) Yes No Undecided Required

How did you hear about us?

[Continue](#)

Luego, hacer click en **“Continue”**

Paso 6

Leer el Código de Ética de ICF y darle click al box “I have read and agree to adhere to the Code of Ethics and the Ethical Conduct Review Process”. Luego, hacer click en “Continue”:

- **Roles in the Coaching Relationship:** In order to clarify roles in the coaching relationship it is often necessary to distinguish between the client and the sponsor. In most cases, the client and sponsor are the same person and are therefore jointly referred to as the client. For purposes of identification, however, the ICF defines these roles as follows:
- **Client:** The “Client/Coachee” is the person(s) being coached.
- **Sponsor:** The “sponsor” is the entity (including its representatives) paying for and/or arranging for coaching services to be provided to all cases coaching relationships should clearly establish the rights, roles and responsibilities for both the

I have read and agree to adhere to the Code of Ethics and the Ethical Conduct Review Process

Continue

Paso 7

Seleccionar la opción “ICF Uruguay” y darle click en “Continue”:

ICF New Membership | Chapter Affiliation

Join your local ICF Chapter

ICF Chapters offer a direct connection between members and ICF, as well as a source for networking and professional development

Your 3 nearest chapters

- [ICF Uruguay](#)
- [ICF Chile](#)
- [ICF Puerto Rico](#)

-or-

Search for a Chapter

Begin Typing to Search

ICF Chapters may charge local fees, which will be in addition to global membership dues. By affiliating with a Chapter, you agree to receive direct communication from them

Continue

Paso 8

Aparecerá una página de donaciones para la Fundación ICF. Si quieres hacer una donación, puedes seleccionar algunos de los boxes que allí figuran:

Donation Amount:

- \$250.00
- \$100.00
- \$50.00
- \$30.00
- \$10.00
- Other

Si decides no hacerlo, hacer click en **“No, thanks”** para continuar con el proceso:



En la siguiente página, ir directamente a hacer click en **“Continue to Payment”**:



Paso 9

En la página de pago, deberás seleccionar el método de pago dentro de las opciones que allí aparecen. Luego hacer click en **“Submit Payment”**:

Payment Information

Payment amount: \$81.67

Payment method:

Please select ▾

Please select

American Express

Discover

Mastercard

VISA

Una vez selecciones el método de pago, aparecerán los siguientes campos para completar:

Cardholder's name:

Required

Credit card number:

Required

Expiration date:

Required

CVV:

Una vez completados los campos, hacer click en **“Submit Payment”**:

Submit Payment

Paso 10

Por último, recibirás un mail de bienvenida desde ICF Global (chequea tu casilla de Spam o Promociones por las dudas) y podrás crear tu contraseña para poder acceder a contenido exclusivo solo para miembros en la página de www.coachfederation.org

It is my pleasure to welcome you to the world's largest community of professional coaches. As an ICF Member, you represent the highest quality of professional coaching. We are excited that you decided to join and we look forward to partnering with you in advancing the coaching profession.

[Click here](#) to set your member password in order to access member-only areas of Coachfederation.org.

Please take a moment to review your [member profile](#) to upload a photo, review your contact information and change privacy settings. If you are an ICF Credential-holder, be sure to complete your listing for the [Credentialed Coach Finder](#), as well.



[Download the New Member Guide](#)

